



Clinical Treatment Supervisor Greenville, SC

About us: A Child's Haven (ACH) is a 501(c)(3) nonprofit organization who operates a Therapeutic Child Care Center (TCC.) TCC is a child-focused, family-centered intervention which targets the relationship between the child and the parent (or primary care giver.) Grounded in attachment theory, services are relationship-based, developmentally appropriate, and trauma informed. Young children receive individual & group therapy, caregivers receive parent education and family therapy, to include home visitation. We're dedicated to transforming the lives of young children who have experienced developmental delays or behavioral challenges. Many are victims of poverty, child abuse or domestic violence.

POSITION SUMMARY:

The Clinical Treatment (CTS) is responsible for leading, training and administering behavioral health interventions to young children with severe developmental, social, emotional and/or behavioral challenges. The CTS directly supervises 2-3 Clinical Treatment Providers in a Group Treatment Room setting ensuring all children receive high quality behavioral health treatment that will help children to meet individual treatment goals. The CTS leads and collaborates with their direct reports to plan daily and weekly interventions. The CTS will have a caseload of children that will require daily documentation of clinical notes that are compliant with Medicaid standards and ensure all team members under your supervision meet the required daily completion of notes. To help foster parent engagement, the CTS participates as a back-up driver and/or monitor for the transportation of children to and from the agency. The CTS receives Supervision and reports directly to the Assistant Clinical Director.

ESSENTIAL JOB FUNCTIONS:

- Utilizing the Incredible Beginnings Curricula, CTS is responsible for training, implementing and instructing this evidence-based curriculum within the Group Treatment Room to children
- Provides direct supervision to Clinical Treatment Providers and interns in the Treatment Room including completing performance evaluations, timesheet management, orientation, providing ongoing performance feedback, assistance with improvement and recognition for areas of strength
- Trains staff and monitors the social and emotional interventions administered to children in Treatment Room to align with the goals on the child's Individual Plan of Care (IPOC.)
- Responsible for ensuring the timely completion, quality, billable Medicaid units of daily Clinical Service Notes of direct reports in Treatment room
- Completes daily Clinical Service Notes (CSN) to meet standards of Medicaid policy; approves CSNs of peer Supervisor(s)
- Ensures accurate and timely completion and accuracy of all child assessments in Treatment Room as required by ACH, including but not limited to Child Behavior Check List (CBCL) and Devereux Early Childhood Asses. (DECA) Collaborates with Child & Family Therapists, and families of children enrolled in Treatment Room
- Prepares direct reports and participates in weekly Treatment Team Meeting, providing input to child's progress or lack of on goals.
- Engages with caregivers via phone weekly and through daily notes to family
- Effectively utilizes procedures for First Aid, child emergency procedures, and Crisis Prevention Intervention (CPI)

- Serves as back-up Driver and/or Monitor on bus schedule for transporting children to and from agency. Adherence to bus schedule and demonstrates understanding of Transportation policies and procedures as required by ACH (Family Engagement and Eliminate Barriers to treatment.)
- Coordinates Group Treatment Room functions and treatment activities with team members. Ensures completion of Treatment Room routine duties: transitions, mealtime, treatment activities, child hygiene, etc.
- Exercises flexibility in Group Treatment Room assignments
- Demonstrates knowledge and maintains compliance with all childcare licensing standards and regulations, to include maintaining required Child Care Career Center Development (CCCCD) professional Development hours
- Demonstrates and oversees appropriate practices and procedures for health and safety practices including the intimate care of the children; child hygiene practices; room and toy cleaning; ill childcare and procedures for medications; critical incidence procedures and Mandated Reporting.
- Performs special projects and other duties as assigned

LANGUAGE REQUIREMENT:

- Bilingual English and Spanish is desired, but not required

MINIMUM JOB QUALIFICATIONS:

KNOWLEDGE, SKILLS AND ABILITIES:

- Must meet and maintain required driving credentials for DHHS Non-Emergency Medical Transportation
- Must be able to travel for meetings and training that could be overnight
- Demonstrated writing skills that will meet clinical submittal standards
- Excellent computer skills including Microsoft Office proficiency

EDUCATION AND EXPERIENCE:

- Master's degree, or in process to achieve Master's degree in Clinical Counseling, Social Work, Psychology, Behavioral Health or related field; Masters in Early Childhood Education/Development or related field for candidates interested in working with children 2 and older will be considered.
- Candidates with Infant Early Childhood Mental Health (IECMH) endorsement or in process of getting endorsed is preferred for candidates interested in working with children 2 and under:
<https://www.scimha.org/Endorsement>
- 1-3 years' experience with direct service to children- preferably working experience with at-risk children and training in behavioral interventions for young children
- Meet requirements of Medicaid for a Rehabilitative Behavioral Services Provider as set forth by SCDHHS for supervision of non-credentialed staff in Therapeutic Child Care and the requirements for childcare workers as set forth by DSS
- Experience with staff supervision; possesses interpersonal management skills
- Must have demonstrated excellent collaboration, team effort and communication skills –each important for effective leadership

PREFERENCE will be given to individuals who:

- Demonstrates knowledge and understanding of practice and procedures of ECERS/ITERS and DECA strategies to build protective factors and positive behavioral guidance
- Demonstrates knowledge and understanding of developmentally appropriate practice; plans for treatment goal achievement

SPECIAL POSITION REQUIREMENTS:

- Understands the requirement of confidentiality with regard to ACH families and staff and at all times maintains a respectful and professional demeanor in their public dealings
- Adheres to federal HIPAA requirements
- Must be able to drive a small bus if insurance requirement of minimum driver of age 25 is met (no special license required)
- Must pass all required background checks
- Meet required driver and monitor credentials to assist when needed with bus transportation of the children. These requirements include valid driver license, excellent driving record, background checks, drug screening, ability to obtain a SC DOT Medical Certificate and complete all required training

ESSENTIAL PHYSICAL SKILLS:

- Must be able to stand for long periods and walk distances of 0.25 mile
- Must be able to perform general physical activities that require considerable use of arms, legs and moving the whole body
- Must be able to ride a small bus
- May need to lift, stoop and sit to communicate with young children
- Constantly communicates with visitors, and staff
- While performing the duties on position, the employee is regularly required to talk or hear. Specific vision abilities required by this job include close vision, and ability to adjust focus

ENVIRONMENTAL CONDITIONS:

- Child Care setting. Treatment rooms looks like childcare rooms but are actually group treatment rooms, playgrounds, buses, office, community field trips

Reasonable accommodation will be made for otherwise qualified individuals with a disability

EMPLOYMENT STATUS: EXEMPT

BENEFITS

- Ongoing Professional Development paid by ACH and opportunities for advancement
- A Child's Haven provides medical, dental, vision, life, and disability insurance for all full-time employees the first of the month following 30 days of employment.
- ACH will cover the cost of external Clinical Supervision if it is determined that supervision could not be provided internally for applicant's licensure
- A generous Paid Time Off (PTO) and holiday package are available
- PTO begins accruing after 90 days of employment

CITIZENSHIP REQUIREMENTS:

- Must be authorized to work in the United States. No sponsorship provided.

A Child's Haven provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, pregnancy, childbirth, or related medical conditions, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

To apply for this position please complete our employment application which is located at our website www.achildshaven.org. Please submit the application along with a resume to hr@achildshaven.org. Please place the job title in the subject line of the email. An application must be completed in its entirety. Please do not put "see resume" in the work history and check to ensure the application is signed. Otherwise, the application is incomplete and cannot be considered.