



## **Volunteer/Internship Opportunities**

*Volunteers are an integral part of accomplishing our mission at A Child's Haven, and we have many types of volunteer opportunities available. We greatly appreciate and value your consideration in making a difference to help our children reach their greatest potential.*

### **Want more information? Interested in Volunteering?**

#### **Please contact:**

Michael Beaver, Director of Development and Communications  
at 298-0025 ext. 2032 or [michaelb@achildshaven.org](mailto:michaelb@achildshaven.org)  
A Child's Haven, 20 Martin Drive, Greenville, SC 29617

### **Volunteer Groups:**

Groups may participate in one time/short term, non-child interactive volunteer opportunities.

- Background checks are not required.
- These opportunities must be scheduled to take place either Monday through Friday between the hours of 1:00pm-4:00pm (minimum group size of 5) or on Saturdays (maximum group size of 30).

### **Group Volunteer Opportunities include:**

- Sanitizing
- Bus Washing
- In-kind Donation Drives
- Service to Go Projects
- Fundraisers
- Special Events

### **One Time/Short Term Individual Volunteers:**

Individuals interested in a one-time volunteer opportunity or in a short-term volunteer project (less than 10 volunteer hours) may participate in non-child interactive tasks.

- Background checks are not required.
- These opportunities must be scheduled to take place Monday through Friday between the hours of 1:00pm and 4:00pm.

### **One Time/Short Term Individual Volunteer Opportunities include:**

- Sanitizing
- In-kind Donation Drives
- Service to Go Projects
- Fundraisers
- Special Events
- Clerical Tasks

### **Long Term Individual Volunteers:**

Individuals interested in volunteering 10 or more hours with A Child's Haven may participate in child interactive tasks as well as any of the short-term tasks listed above.

- Volunteer interview/orientation and two background checks are required. Volunteers are expected to pay the cost of the background checks, and should know that these background checks take approximately two weeks to be completed.
- Most of these volunteer opportunities take place Monday through Friday between the hours of 8:00am and 1:00pm.

### **Long Term Individual Volunteer Opportunities include:**

- **Bus Driver or Bus Monitors** — perfect for retirees!
- **Field Trip Chaperone**
- **Art Volunteers** (requires a biweekly six month minimum commitment taking place on Wednesday from 9:30 AM – 11:00 AM)
- **Reading Volunteers** (requires a biweekly six month minimum commitment taking place on Wednesday from 9:30 AM – 11:00 AM)
- **Substitute Art Volunteer** (Wednesdays from 9:30 AM – 11:00 AM)
- **Substitute Reading Volunteer** (Wednesdays from 9:30 AM – 11:00 AM)
- **Family Picnic Assistant** (takes place in May)
- **Family Holiday Party Assistant** (takes place in December)
- **Havens Hero** (fundraising, ticket sales, seeking silent auction donations, marketing, special events)
- **Office Support**
- **Transportation Volunteer**
- **Synnex Share the Magic Events Volunteer** (takes place throughout the year during different fundraising events)
- **Holiday Sponsors** (takes place in December)
- **Birthday Sponsors** (takes place throughout the year with a specific treatment room assigned to each candidate)

### **Intern / Practicum Experience Requirements:**

Individuals interested in an internship / practicum experience at A Child's Haven may apply to participate in an experience.

- Intern application must be completed. If accepted, the following background checks are required: drug screening, fingerprinting, and a background check are required due to direct contact with the children of our facility. Interns and practicum experience candidates are expected to pay for the cost of the items mentioned above and should know that the background checks take approximately two weeks to be completed.

### **Intern / Practicum Experience Opportunities include:**

- Early Childhood Department
- Administrative / Clerical Department
- Development & Communications Department
- Transportation Department
- Clinical Records Department